

## SEXUAL MISCONDUCT LIABILITY

1. Does your organization have a formal written policy that includes procedures designed to prevent acts of sexual misconduct?

**No**

If yes, does your policy include a procedure in which you ask employees and volunteers if they have ever been accused of, participated in, or been convicted of sexual misconduct?

**No**

If no, would you be willing to implement a policy that includes employee/volunteer screening, risk management and claims response programs if the materials for setting this up were provided to you?

**Yes**

2. Are all employees, and those volunteers involved with any activity involving a minor (anyone under the age of 18), required to sign a release form which you keep on file that allows you to request a criminal background check?

**Yes**

3. Do you conduct criminal background and reference checks on employees and volunteers?

**Yes**

If yes, check all that apply for employees and all that apply for volunteers. For purposes of this question a volunteer is anyone involved in a Nursery or School, or overnight activity involving minors, counseling of minors, or one-on-one mentoring of minors.

For employees we conduct:

For volunteers we conduct:

<input checked="" type="checkbox"/> Nationwide criminal background checks on ALL employees <input checked="" type="checkbox"/> Nationwide reference checks* on ALL employees <input type="checkbox"/> No criminal background checks on employees <input type="checkbox"/> No reference checks* on employees <input type="checkbox"/> Other _____    <p>* The reference check includes contacting, at a minimum, two organizations in which the applicant has worked with minors in the past e.g. other churches, scouts, etc.</p>	<input checked="" type="checkbox"/> Nationwide criminal background checks <input checked="" type="checkbox"/> Nationwide reference checks* <input type="checkbox"/> Statewide criminal or statewide sexual offender background checks <input type="checkbox"/> Statewide reference checks* <input type="checkbox"/> No criminal background checks on volunteers <input type="checkbox"/> No reference checks* on volunteers <input type="checkbox"/> Other _____
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4. Do you require that all volunteers be involved with your organization for at least six months before they are allowed in any position involving contact with minors?

**Yes**

5. Do you require that no minor is ever alone with only one adult on church premises or in any church-sponsored activity unless in a counseling situation?

**Yes**

6. Do you have a written response program in the event that a sexual misconduct event occurs?

**No**

7. Have you or any of your representatives ever submitted a claim for sexual misconduct liability to any insurer? If "yes" submit a detailed written explanation of the event.

**No**

8. Have any of your past or present ministers, employees, or volunteers ever been accused, charged, convicted, had a claim for damages submitted against, or sued in civil court for any type of sexual misconduct? If "yes" identify the person and submit a detailed written account.

**No**

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9. Have you or any of your representatives ever received a complaint alleging sexual misconduct against any of your ministers, employees, or volunteers, even if no claim was ever submitted? If "yes" submit a detailed written explanation.

No

10. Have you or any of your representatives ever received a report, or investigated any event, of alleged sexual misconduct against any of your ministers, employees, or volunteers, even if no complaint or claim was submitted? If "yes" submit a detailed written explanation.

No

11. Do you or any of your representatives have any investigation or inquiry pending at the time of this application, or knowledge of any information which may lead to an investigation or inquiry, regarding an event or occurrence of sexual misconduct involving you, or your officers, directors, trustees, elders, ministers, employees, or volunteers? If "yes" submit a detailed written account.

No

12. Has your insurance agent explained the GuideOne requirements for carrying Sexual Misconduct coverage at these limits and, if you are not currently in compliance, will you be working on a written plan that will incorporate all of the requirements so that they can be implemented within the next 6 months? (GuideOne may require a copy of your written plan for their file. Failure to provide evidence of compliance will result in a reduction in Sexual Misconduct coverage).

Yes

THE APPLICANT ACKNOWLEDGES THAT THE FOREGOING DISCLOSURES AND REPRESENTATIONS ARE DEEMED TO BE MATERIAL, AND THAT GUIDEONE INSURANCE IS RELYING UPON THE ACCURACY AND COMPLETENESS OF SAID DISCLOSURES AND REPRESENTATIONS IN REACHING A DECISION TO ISSUE SEXUAL MISCONDUCT LIABILITY COVERAGE TO THE APPLICANT. THIS SUPPLEMENTAL APPLICATION IMPOSES AN AFFIRMATIVE DUTY TO MAKE FULL AND FAIR DISCLOSURES UPON THE APPLICANT. THE INSURED IS OBLIGATED TO REPORT ANY CHANGES IN ANY OF THE FOREGOING RESPONSES TO THE COMPANY.

Sexual Misconduct Liability Coverage (For approved states only.)

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APPLICANT SIGNATURE

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Print name and title or position e.g. Pastor or Board Member

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Date